

Skeeby Parish Council DRAFT MINUTES.**Meeting held in Skeeby Jubilee Village Hall Thursday 30th July 2026 at 7.00pm****PRESENT:** Cllr J Frankland (Chairman), Cllr N Morton, Cllr Ayre, Cllr Carl Les**IN ATTENDANCE:** C Liversedge-Gell (Parish Clerk) and 7 members of the public

Minute	Item	Summary	Detail/Action	Action/By Who
30/07/-01	Apologies & consider approval for the reasons for absence		RESOLVED - Apologies had been received from Cllr Angus Thompson & the (private) reason for absence was approved	Completed
30/07/-02	Declaration of Interest – to receive & consider then decide upon any applications for dispensation		None	Completed
30/07/-03	Consider casual Parish Councillor vacancies		RESOLVED – no new application received. If you would like to find out more information about becoming a Parish Councillor or to apply, please contact clerk@skeeby-pc.gov.uk	Completed
30/07/-04	Minutes of last meeting		RESOLVED - The Minutes of the Meeting of the Council held on Thursday 28th May 2026 were approved and signed by JF as a true record of that meeting.	Completed
30/07/-05	Public Participation		RESOLVED 1) Resident spoke on behalf of other residents of Linden Road and children using the play park. There has been an increase in people walking through the park and leaving dog waste in the park and bags of dog waste being hung on residents' gates/fences. JF explained the PC are aware that the route through the park is being used by dog walkers and the waste bin was overflowing with dog waste in May 2025. The bin was removed to encourage people to use the dog waste bin at the end of Linden Road. The PC shall monitor the situation, and it shall be added to the next meeting Agenda so that the PC can fully explore options. To report any instances of issues with dog waste in the area please contact the clerk on clerk@skeeby-pc.gov.uk . The PC thanks the resident for bringing this problem to the meeting and their attention.	CLG

			2) Resident shared concerns over a drone that had been flying at the edge of their garden and remained there for a while. JF explained that there is little legislation to help control drones and the heights that they fly. The PC thanks the resident for bringing it to their attention. If there are any further instances of issues with drones, please contact the clerk on clerk@skeeby-pc.gov.uk .	
30/07/-06	Matters Arising. To receive information on the following matters & decide on further action where necessary			
30/07/-06-01	Village Hall Electricity Use – defib & clock		RESOLVED – NM explained that a typical defib costs £3 to £10 per annum in electricity to run – reference Community Heartbeat and is dependent on the climate. JF suggested meter readings being read at the start and end of the week. Decision to be abated until the next meeting when meter readings will be available.	CLG VHC
30/07/-06-02	Parking Issues		RESOLVED – Parking issues within the Village have not improved. Parking is still an issue on the road/footpath opposite the Traveller Rest. JA explained that Lord Zetland may be considering allowing the SCPS to use part of a field for parking. This would be a temporary car park on a non-permanent basis for 12 cars. PC discussed how it could help alleviate the issues of cars blocking the pavement and preventing wheelchairs, pushchairs and the elderly from safely using it. Safer and considerate parking is encouraged. The Travellers Rest already has a sign asking customers to not park on the path. Clerk to contact NYP to ascertain if they can attend the next PC meeting to discuss what options are available and possible solutions	CLG
30/07/-06-03	Broken fence in Springfield Play Park		RESOLVED – The PC were made aware of a broken fence in Springfield Play Park. Following investigation, it was established that it was not damaged by the grass cutting contractors. The PC will arrange for the repair of the fence. See 30/07/-06-05 for estimate for repair	CLG JF
30/07/-06-04	40A & 40B Richmond Road update		RESOLVED – Following contact with the developers of 40A & 40B Richmond Road the PC were informed that they are currently waiting for the power to be connected, Northern Power Grid have had issues with supplying the power but are hoping to have this resolved shortly. The developers stated that once the supply is connected, they're contractors will return to site to finish the remaining works. The PC also contacted NYC Planning with their concerns as per the previous meeting, and it is being investigated by NYC Planning Enforcement. Ongoing.	CLG
30/07/-06-05	Estimates for railings work and Springfield fence works (inc ref 06-01-04)		RESOLVED – Quote received from HHS for the repair of the fence in the Springfield playpark and for the refurbishment of the white railings along where the planters currently are. Fence repair: £45.50 Metal railings refurbishment: £384.72	CLG / JF

			PC unanimously agreed to the estimates. Clerk/JF to inform HHS and request invoice on completion of works	
30/07/-06-06	Email from Richmond Community Interest Company (CIC) / NYC ref development of a Community Emergency Plan for Richmond Town		RESOLVED – The PC are in favour of developing a Community Emergency Plan to benefit Richmond Town as well as residents of Skeeby. In the event of a major incident – flooding, wild fires, disasters etc there are currently two emergency grab bags at the VH. CL explained that there is a small team working on Emergency Planning within NYC and that work also needs to be carried out a local and personal level. NM to look into developing plan/working with CIC.	NM
30/07/-06-07 i	Village Green		RESOLVED – Marker Posts – the original posts are no longer available/in production. Alternatives need to be installed much deeper into the ground and are considerably more expensive. As the PC have a duty to protect the VG alternatives will be investigated. Clerk to contact NYC to establish if any original posts remain from RDC	CLG
30/07/-06-07 ii	Village Green		RESOLVED – The water meter cover outside No 38 Richmond Road has been dislodged, Clerk to contact grass cutting contractors to exercise more care & to contact Yorkshire Water to request appropriate repair / reinstatement.	CLG
30/07/-06-07 iii	Village Green		RESOLVED – Grass cutting – the recent heat waves have prevented the grass from growing at its usual rate. As the PC pay upfront for grass cutting, if 13 cuts are not carried, out do the PC receive a rebate or reduction on next years' service. Clerk to contact HAMS	CLG
30/07/-06-07 iii	Village Green		RESOLVED – NM circulated a photo showing the VG in the 1960's and how the VG is currently covering a larger than it was in the photos. VG was adopted/registered in the 1970's – Clerk to check the VG map/registration to check boundaries. It was noted that land in front of residents properties should be listed on their own property deeds	CLG
30/07/-07	Correspondence received (emails)			
30/07/-07-01	YLCA updates		RESOLVED - Various YLCA updates circulated to the PC via email	Completed
30/07/-07-02	Area 1 Road Closure email		RESOLVED - NYC Area 1 Streetworks Road Closures between Richmond and Brompton on Swale circulated to PC via email and notice published on website	Completed

30/07/-07-03	NYP Rural Crime Report		RESOLVED - NYP Richmond Rural Crime Report May 2026 circulated to PC via email	Completed
30/07/-07-04	Hope Moor Wind Turbine Farm		RESOLVED – Proposed Wind Turbines at Hope Moor notices from Cllr Thompson circulated to the PC via email and put into noticeboard	Completed
30/07/-07-05	YLCA Training courses		RESOLVED – YLCA Training courses bulletin circulated to the PC	Completed
30/07/-07-06	Pensions Regulator		RESOLVED - Pensions Regulator letter received. Clerk to action	CLG
30/07/-07-07	NYC Parish Liaison Website Update		RESOLVED - NYC Parish Liaison: Registering for the New Parish Website circulated to the PC via email	Completed
30/07/-07-08	SBA AGAR status		RESOLVED - SBA Receipt of documents – AGAR notification of exempt status 2026	Completed
30/07/-07-09	Leek Club Poster		RESOLVED - Leek & Produce Poster request circulated to the PC via email	Completed
30/07/-08	Planning		RESOLVED – No new planning applications or decisions received	Completed
30/07/-09	NYC Update		RESOLVED – Cllr Thompson has kindly offered £400 from his Locality Budget to go towards to cost of the installation of a second post for the Matrix Board. JF & CLG signed the form. Clerk to return form to NYC.	CLG
30/07/-10	Review/Adopt Policies and Procedures		RESOLVED – The ICO (Information Commissioner’s Officer) Model Policy was reviewed, ratified and adopted by the PC and shall be uploaded to the website	CLG
30/07/-11	Financial Matters		RESOLVED – To agree to the following payments: Clerk Salary – £459.80 HMRC – £114.80 Community Heart Beat - £192 Crisop Accountancy Internal Audit £162 Ms Richardson Village Planters £176.71 Income: No income Community Parks Account Balance as of 28/05/2026 £11852	CLG JF

			Business Premium Account Balance as of 28/05/2026 £ 3867.70	
30/07/-12	Confidential Matter		RESOLVED - (i) Request for the removal of previous Clerks name from 2025/26 Chairman's Annual Report. Actioned by JF (ii) Further SAR (Subject Access request) received from resident. Following consultations with the ICO and discussion at the meeting, it was unanimously agreed that the Parish Council have provided as much information as they are legally required to with all information that was available to us – this had been covered in previous SAR's and forwarded to the resident. A considerable amount of time has been spent gathering data which has meant that resources have been diverted from other Parish Council duties and responsibilities and we are keen as a Council to provide the best service we are able to all Parishioners. The Parish Council hope that we can now progress beyond these matters as we work hard to provide a good service and relationship for all residents of the Parish. Clerk to update resident	JF CLG
30/07/-13	Items for future agenda		RESOLVED – 13.1 Travellers Rest Car Parking 13.2 Parish Council Policies to be reviewed/adopted 13.3 Clerk Appraisal 13.4 Play Park Report Review 13.5 Oliver Lane Grit Bin 13.6 Road Closures between Richmond and Brompton on Swale	CLG
30/07/-14	Date of next meeting		To confirm the date Parish Council meetings is due to be held on Thursday 24th September 2026 in the Village Hall	Completed
<u>Meeting ended at 9.00pm</u>				

Signature (Chairman) Date.....